

21 January 2020, revised on 17 December 2020

## FORI's privacy policy: stakeholder data

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| 1. Controller   | <b>Natural Resources Institute Finland</b><br><br>Postal address:<br>Latokartanonkaari 9<br>FI-00790 Helsinki<br>Tel. +358 29 532 5300  |
| 2. The controller's responsible person  | Sari Iivonen  |
| 3. Contact people in register-related matters and contact details of Luke's data protection officer | Contact person:<br>Tapio Eerikäinen<br>kirjaamo@luke.fi<br><br>Data protection officer:<br>Heidi Krootila<br>+358 29 532 2420,<br>firstname.lastname@luke.fi  |
| 4. Name of register   | FORI's stakeholder data.  |
| 5. Purpose of the processing of personal data and legal grounds for processing                      | <p>Personal data will be used for scientific research and development purposes at Luke. Customer and stakeholder communication is another primary purpose of use for the personal data contained by the register. We use the personal data register to send electronic notifications, newsletters and invitations and to communicate and market various events and expert services.</p> <p>Under section 1 of the Government Decree on the Natural Resources Institute Finland (715/2014), Luke's task is to engage in scientific research and development, the transfer of data and technologies and the compilation of statistics regarding agriculture and the food industry, agricultural development, forestry, fishery and game industries, reindeer husbandry, other business activities based on renewable natural resources, recreational use of nature and water and sea management.</p> <p>The processing of personal data is based on the performance of tasks carried out in public interests as defined in article 6, section 1(e) of the EU GDPR (2016/679).</p> |

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| 5a. Data content of the register       | <p>The following data can be collected from data subjects:</p> <ul style="list-style-type: none"> <li>- First name and last name</li> <li>- Email address</li> <li>- Name of the employer organisation</li> <li>- Native language or other language in which the data subject wants to receive content</li> </ul>  |
|  | <ul style="list-style-type: none"> <li>- Work address, telephone number</li> <li>- Position in the organisation</li> <li>- Information about requests to send regular or marketing messages subscribed by the data subject</li> <li>- Information about any requests not to receive communication or marketing material</li> <li>- Native language or other language in which the data subject wants to receive content</li> <li>- Data subjects may be processed on the basis of their email addresses so that they receive relevant content from Luke.</li> </ul>  |
| 5b. Regular sources of data            | <p>The names and contact details of individuals who have registered in FORI's researcher network or responded to stakeholder communication are collected in the register. In addition, individuals can request to join the stakeholder register by subscribing to a newsletter on the FORI website. Individuals can also request to join the stakeholder register at FORI's events, for example.</p> <p>Primarily, we collect personal data from data subjects in conjunction with contact requests and order forms. We may also collect data on partners from public sources and registers.</p> <p>Furthermore, we have access to data about the use of social media services, including Facebook, Twitter and Instagram. Note that social media services define what data they offer to their users and at what intervals.</p> |
| 5c. Data systems that use the register | <p>The following data systems can use our register:</p> <ul style="list-style-type: none"> <li>• Liana Technologies Oy's systems ePressitiedotejakelupalvelu and ViidakkoMonitor</li> <li>• Microsoft Dynamics CRM system</li> <li>• FORI's social media channels</li> <li>• Lyyti event system</li> <li>• Webropol survey system</li> </ul>   |
| 6. Regular disclosure of data          | No data will be disclosed to third parties.  |
| 7. Transfer of data outside the EU/EEA | No personal data will be transferred outside the EU or EEA.  |

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| 8. Retention of personal data   | Data collected for the register will only be retained as long as and to the extent as is necessary in relation to the original purposes, described in Section 4, for which the data was collected. Registered personal data must be erased when there no longer are legitimate grounds for processing. Data subjects can also request their data to be erased from the register.  |
| 9. Principles of register protection  | Manual data will be retained in protected and monitored facilities. Servers and active devices are located in protected and monitored facilities. Data are processed in systems with some devices located in Luke's facilities and some in those of service providers.  |
|   | <p>Registered data are protected against unauthorised viewing, modifying and erasing. Protection is based on access control, personal user IDs and restricted access rights. Rights to view and modify data have been restricted in accordance with the tasks of each employee. Information about any changes is saved in the revision history. The correctness of data is verified by means of mechanical and manual controls at different stages of data processing. Backup copies and physical security measures are used to ensure that no data are lost.</p> <p>Any register-related data on paper are protected by means of access control and locked archives.</p> |
| 10. Rights of data subjects   | <p>Data subjects have rights towards their personal data that are based on the legal grounds of data processing. More information about the rights of data subjects and their fulfilment is available <a href="#">here</a>.</p> <p>The rights of data subjects are based on articles 15–22 of the GDPR (2016/679).</p>  |
| 11. Using data for automated decision-making, including profiling (GDPR articles 13.2(f) and 14.2(g)) | No personal data will be used for automated decision-making, including profiling.   |
| 12. Changes to this privacy policy  | We may change this privacy policy, for example, if there are changes in our operating methods or systems or in general data protection recommendations. We may also need to make changes as a result of legal amendments. Any changes will enter into force after we have published our revised privacy policy.   |

